




Hamilton

INFORMATION UPDATE

TO:	Mayor and Members City Council
DATE:	November 19, 2018
SUBJECT/REPORT NO:	2019 Proposed Tariff of Fees for Planning and Engineering Development Applications
WARD(S) AFFECTED:	City Wide
SUBMITTED BY:	Jason Thorne General Manager Planning and Economic Development Department
SIGNATURE:	

In 2018, the City has undertaken a comprehensive Planning and Development Engineering Fee Review to determine if the current development application fees are reflective of Council’s direction to achieve full activity-based cost recovery for all development application related processing.

BMA Management Consulting was retained by the City to assist in the process by providing a comprehensive review of all costs incurred either in the direct processing of development applications including administrative overhead costs, or costs incurred to support the development application process from all Planning and Economic Development Divisions (i.e. Planning, Growth Management, Building, Transportation Planning and Parking), as well as other Departments (i.e. Public Works-Hamilton Water).

The BMA Review includes a comprehensive analysis of the costs based solely on the current level of service without any enhancements. Each type of development application reviewed was specifically mapped as to process steps, staff and resources involved, and staff time expended. The scope of the undertaking consisted of ensuring that the City’s fees are in compliance with current legislation and that they are fair, reasonable and reflective of the actual full cost of providing these services.

As the BMA Review is nearing completion, staff wishes to inform City Council that today the attached memorandum, which identifies the process schedule and upcoming milestones in the project, was shared with members of the Development Industry Liaison Group (DILG).

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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Should you have any questions regarding this communication, please contact Guy Paparella, Special Projects Manager, Growth Management Division, by phone at Ext. 5807 or by e-mail.

GP/sd