




# COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	January 16, 2024
<b>SUBJECT:</b>	Update #6 – Gage Park Tropical Greenhouse Roof Panel Investigation (CFEM2402) (Ward 3)
<b>WARD(S) AFFECTED:</b>	Ward 3
<b>SUBMITTED BY:</b>	Indra Maharjan Director, Corporate Facilities & Energy Management Public Works Department
<b>SIGNATURE:</b>	

The purpose of this Communication Update is to satisfy the notification requirement in accordance with Procurement Policy By-law No. 22-255, Policy 10 – Emergency Procurements. This emergency was a result of failed roof panels that were dislodged from their frames during inclement weather at the Gage Park Tropical Greenhouse. The final cost to complete the necessary repairs was \$256,368.25.

Background: On July 26, 2023, the General Manager, Public Works supported Corporate Facilities and Energy Management’s request that an emergency be declared, as defined in the Procurement Policy By-Law No. 22-255. The details of the emergency are as follows: roofing panels were being dislodged from their frames during inclement weather. The emergency was declared as a result of a structural consultant’s investigative work, to effect emergency temporary repairs to the Tropical Greenhouse roof ensuring the health and safety of the public and staff. The contractor successfully completed the repairs and site restoration in October 2023.

The greenhouse was closed to the public, commencing July 24, 2023, and was reopened to public on October 16, 2023. Success for the Corporate Facilities & Energy Management team was working with our client groups to ensure essential usage of the site was prioritized and made safe for public and staff. This includes access to the West side of the property for the Festival of Friends and access for staff into the Tropical Greenhouse to facilitate maintenance and care of the plants.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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If you have any questions respecting this communication update, please contact Robyn Ellis, Manager of Strategic Planning & Capital Compliance at [Robyn.Ellis@hamilton.ca](mailto:Robyn.Ellis@hamilton.ca) or Extension 2616.

**APPENDICES AND SCHEDULES ATTACHED**

N/A